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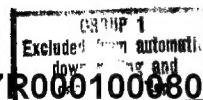
~~SECRET~~DIARY NOTESDD/S30 January 1968

East Building, TSD, Eaton Committee Occupants: The contract for the renovation of the basement of East Building should become effective about 1 March. A&E indicates that an additional \$132,000 is needed. Today this was mentioned to the Executive Director who felt that FY 1967 funds would be available for this purpose. We discussed the need for going ahead with this contract renovation but the question of the continuance of the Eaton Committee was still undecided. It was agreed that we should proceed promptly with the renovation contract and we should not hold up because of any other considerations. Mr. [REDACTED] checked with Mr. Eastman, Public Building Service, who advised there were no current plans by PBS for the East Building area. I checked with John Bross who advised that the Eaton Committee will probably discontinue as a Committee about 30 June but that its staff would continue in being for some time thereafter to wrap up some unfinished problems. Mr. Bross advised that this is speculative and no definite decisions have been made. In the light of these factors I advised Mr. Meloon and Mr. [REDACTED] to confer with Mr. [REDACTED] TSD and arrange to move the TSD personnel out of the basement so contract renovations can begin. As soon as the Eaton Committee concludes the work we can then move the staff to some other location and bring the TSD people back into East Building. In the light of all the unknowns, this seems to be the best solution.

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LAST MONTH	1968 JANUARY 1968	NEXT MONTH
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24 25 26 27 28 29 30	28 29 30 31	25 26 27 28 29

Thursday

25

January

A.M.

P.M.

8:45	1:00
9:00 Excom	1:15
9:15	1:30 Echols
9:30	1:45
9:45	2:00
10:00	2:15
10:15	2:30
10:30	2:45
10:45	3:00 OTR/Registrar Briefing
11:00	3:15
11:15	3:30
11:30 Staff	3:45
11:45	4:00
12:00	4:15
12:15	4:30
12:30	4:45
12:45	5:00

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MEMORANDA

Meloon - Jury Duty

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14 15 16 17 18 19 20	14 15 16 17 18 19 20	14 15 16 17 18 19 20	13 14 15 16 17 18 19	13 14 15 16 17 18	13 14 15 16 17 18
21 22 23 24 25 26 27	21 22 23 24 25 26 27	21 22 23 24 25 26 27	20 21 22 23 24 25 26	20 21 22 23 24 25	20 21 22 23 24 25
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17 18 19 20 21 22 23	21 22 23 24 25 26 27	18 19 20 21 22 23 24
24 25 26 27 28 29 30	28 29 30 31	25 26 27 28 29

Friday

26

January

A.M.

P.M.

8:45	1:00
9:00 Excom	1:15
9:15	1:30 RLB to give Intelligence
9:30	1:45 Community Briefing
9:45	2:00
10:00	2:15
10:15	2:30
10:30	2:45
10:45	3:00
11:00	3:15
11:15	3:30 Colonel White w/Deputies -
11:30 Staff	3:45 Mahon Briefing
11:45	4:00
12:00 Brookings Luncheon	4:15
12:15	4:30
12:30	4:45
12:45	5:00

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17 18 19 20 21 22 23	28 29 30 31	18 19 20 21 22 23 24
24 25 26 27 28 29 30		25 26 27 28 29
31		

Sat. - Sun.

27-28

January

A.M.

Saturday Duty - Mr. [REDACTED]

P.M.

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8:45	1:00
9:00	1:15
9:15	1:30
9:30	1:45
9:45	2:00
10:00	2:15
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10:30	2:45
10:45	3:00
11:00	3:15
11:15	3:30
11:30	3:45
11:45	4:00
12:00	4:15
12:15	4:30
12:30	4:45
12:45	5:00

MEMORANDA

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27 Sat., Jan. 27, 1968 339 28 Sun., Jan. 28, 1968 338

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B

DIARY NOTES

DD/S

24 January 1968

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1. Reduction in Overseas Personnel: I attended a meeting with Emmett Echols, [REDACTED] held by the Executive Director with other Directorates represented to consider action to be taken on the reduction in overseas personnel specified in the Presidential memorandum of 18 January 1968. Guidance was furnished and a memorandum from the Executive Director dated 24 January 1968 and a State Department basic concepts paper dated 23 January 1968 were distributed. The Executive Director explained that this reduction applied to Agency representation overseas regardless of individual cover. The deadlines for reporting were discussed. The Executive Director advised that he is establishing a top-level committee under his direction which will determine the Agency posture on these reductions. This committee will be responsible solely to the Executive Director. This committee will establish reporting deadlines within the Agency and will take under consideration the related problems of return to Headquarters of a sizeable number of personnel which will involve provisions for office space, the fitting in the Agency of [REDACTED] overseas returnees, the balancing of this with our attrition rate for the remainder of FY 1968 and FY 1969, the effect upon our recruitment and what slowdown should take place and the effect of our encouraging accelerated retirement. There are a number of other related problems which the committee will consider.

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downgrading and
declassification

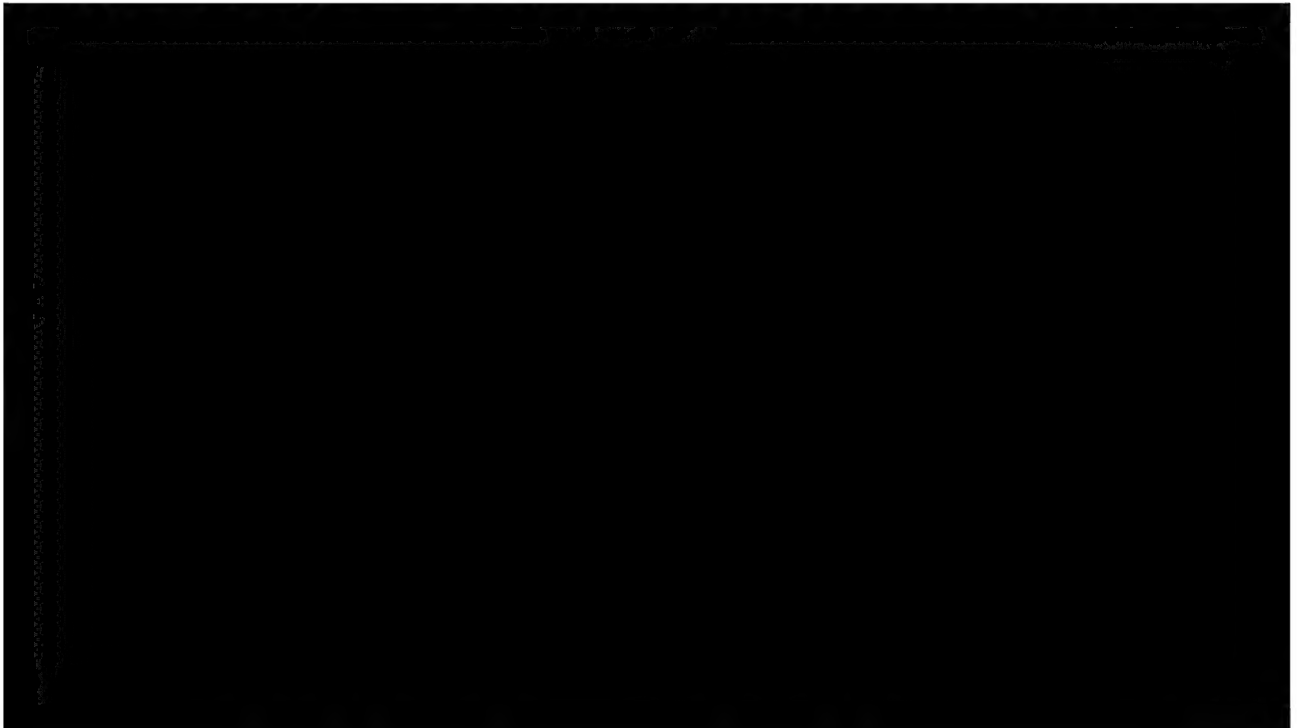
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6. FY 1968 Property Procurement: George Meloon and [REDACTED] submitted to me a memorandum of 23 January 1968 on the difficulties in the property procurement allotment. A number of fairly serious problems were posed principally by the positions taken by PPB in this matter. I will meet with John Clarke to discuss this matter and then suggest we have a special meeting with [REDACTED] and Meloon to endeavor to sort this problem out. I also authorized Mr. [REDACTED] to endeavor to call a meeting of the special committee for property requisitioning authority to meet outside of Headquarters Building with a view to settling the procedures necessary to correct the basic deficiencies in this program.

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Tuesday 23 January

A.M.

P.M.

8:45	1:00	
*9:00	1:15	
9:15	1:30	
9:30	1:45	
9:45	2:00	
10:00	2:15	
10:15	2:30	
10:30 DD/S Staff	2:45	
10:45	3:00	
11:00	3:15	
11:15 Speech - Senior Seminar	3:30	[REDACTED] w/Tietjen
11:30 "Support Role in Intelligence"	3:45	
11:45	4:00	[REDACTED]
12:00	4:15	
12:15 Luncheon - "Senior Seminar"	4:30	
12:30 w/Adm. Taylor (host)	4:45	
12:45	5:00	[REDACTED] w/Coffey

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MEMORANDA

*Excom cancelled

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10

DIARY NOTES

DD/S

22 January 1968

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1/23-62-1350

1. Report: John Richardson advised that they had designated 150 copies of the report to DIA, 2 to an Agency representative at the Industrial College and 2 to [REDACTED] at the National War College. I asked Richardson to put this in a memorandum and send it up this afternoon so that we can submit it to the Executive Director and the DDCI. We need specific direction from the DDCI as to the handling and dissemination of this report. While there have been previous conversations they were general in nature and do not serve to give us sufficient specific guidance.

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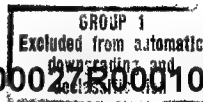
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2. Presidential Memorandum - Reduction of Overseas Personnel and Official Travel: Colonel White has a 10 a.m. meeting Tuesday [REDACTED] 25X1C [REDACTED] and I discussed with John Clarke our backup for this meeting. I have accordingly designated [REDACTED] to assist John Clarke in pulling up some information which would serve as a basis for clarification of questions arising from this order and assist us in establishing our position. It is agreed that after Colonel White receives his guidance a task force will be constituted to lay out the guidelines for these cutbacks and restraints which will affect the Agency across the board. As we see it there will be a number of programs cut back through the reduction in personnel at overseas stations, questions as to where these cuts will be taken, how these people will be absorbed at Headquarters, where they will be housed, whether we will have to cut back our recruitment program, what effect this will have on the early retirement program and a series of related questions.

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3. Board of National Estimates Film: This film was shown to members of the Executive Committee on Friday morning. Today at the Executive Committee Meeting there were a number of comments concerning the effectiveness of the film. The Director advised that he wants this film shown to Agency employees in the auditorium and arrangements should be made for this purpose. He also wants the film used in our training courses and suggests it be made available to the National War College and the other senior service schools. He also advised he would like to have the film tried out on the [REDACTED] officers and get their advice as to whether this would be a useful film in the briefing of selected private groups. Drex Godfrey

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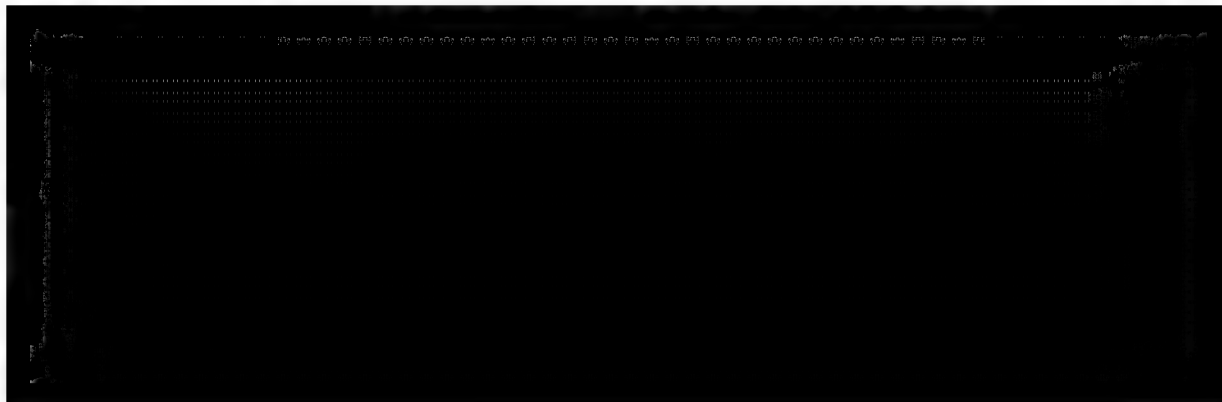
mentioned that the only security question in the event this was shown to private groups would be the showing of a stack of NIE's, one of which can be read, on the subject of the [REDACTED] testing program. Any change on this would be dependent on whether we take it outside the Agency.



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Sat. - Sun.

20-21

January

A. M.

Saturday Duty - Mr

P. M.

8:45	1:00
9:00	1:15
9:15	1:30
9:30	1:45
9:45	2:00
10:00	2:15
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11:45	4:00
12:00	4:15
12:15	4:30
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12:45	5:00

MEMORANDA

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Mr. [REDACTED]

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Attached is the Duty Officer log for 20 and
21 January 1968.

S
R. L. Bannerman

21 January 1968

DD/S:RLB:maq (21 Jan 68)

Distribution:

Orig - Adse (via Watch Officer) w/atts and Duty Book

1 - DD/S Diary Notes File

1 - DD/S Duty Officer File

DCI DUTY LOG

Duty Officer: R. L. Bannerman
DD/S

20 January 1968

(For record of ExDis and No Dis cables
see attached sheet)

0830 Report to The Director's Office; activated telephones.

0840 [REDACTED] DD/S&T Duty Officer, telephoned [REDACTED]
(later talked with Mr. Bannerman)

0920 Mr. Godfrey buzzed Mr. Bannerman.

Colonel White checked in.

0930 The Director arrived.

[REDACTED] called Mr. Bannerman. The two missions
scheduled for last night were cancelled because of
bad weather. (Mr. Bannerman advised The Director.)

0935 Messrs. Karamessines and Godfrey met with The Director.

0940 The Director left for a meeting with the Secretary of State.

The Director's itinerary for the rest of the day is as follows:

1030 Meeting with SecDef (to be joined by DDCI and D/NIPE)

1230 Dental appointment ([REDACTED]) STATOTHR

1400 White House appointment

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*Watch Officer advised.

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Page 2 - 20 January 1968

1030 General Carter called The Director. He is looking for a "high priced" speaker. General Carter will call The Director again on Monday.

1150 The Director telephoned - en route to dentist.

1240 Mr. Karamessines called - leaving for day.

1245 Colonel White left for day.

1255 The Director called to inquire if by any chance we had received word that the 2:00 meeting had been cancelled. Mr. Bannerman advised him we had received no word.

1300 Mr. Godfrey buzzed Mr. Bannerman.

1301 Secretary received telephone call from office of Mr. Jones at White House advising that the 2:00 meeting today has been postponed. It will be rescheduled at a later date.

Mr. Bannerman tried to contact The Director via dentist's office, page boy, car, Chevy Chase Club without success.

1340 Security Aide contacted The Director in his car and gave him Mr. Bannerman's message that meeting was cancelled.

1345 Secured office and departed for day.

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DCI DUTY LOG

Duty Officer: R. L. Bannerman
DD/S

21 January 1968

- 0930 Reported to The Director's Office; activated telephones;
checked in with Watch Office.
- 1010 Security Duty Officer called to advise the fire alarms in
the Printing Services Building are being tested today.
There is a possibility alarms in headquarters building
may go off during this test--they are to be ignored.
All offices in headquarters building which are manned
today have been advised.
- 1120 SDO called Mr. Bannerman to advise that The Director called;
he will be attending a luncheon from noon to 2:00 p.m.
He will be on his page boy rest of afternoon.
- 1230 Secured office; switched phones and left for day.

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ATTACHMENT TO DCI DUTY LOG

20/21 January 1968

ExDis Cables

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161372 (84719)

101371 (84718)

02467 (84720)

03509 (84787)

04119 (84786)

1407 (84721 - 84721-A)

Summary (5:00 p.m. 19 January - 6:00 a.m. 20 January)

shown to The Director by Mr. Bannerman)

16473 (84908)

Summary (6:00 a.m. 20 January - 6:00 a.m. 21 January)

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DIARY NOTES

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DD/S

17 January 1968

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1. Program: I called [redacted] to determine whether we had a basic project document for the [redacted] program. Mr. [redacted] advised that he does not have a basic project document but does have a series of papers on which approvals have been given and from which the program has evolved. I directed Mr. [redacted] to prepare a project paper referencing previous approvals and setting forth progress to date together with the projected program through its completion. Mr. [redacted] will begin action on this paper.

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2. Orientation: I advised Mr. [redacted] that several people have indicated they do not have a full understanding and appreciation of the [redacted] program and that they find it difficult to assign personnel to this program and explain the background for the assignment. I queried Bob as to how we could overcome this lack of understanding and suggested we have a presentation to the Directors and Deputy Directors of the DD/S offices. I suggested we have a briefing of the program objectives, accomplishments to date, projects scheduled for completion, and a detailing of the manner in which people are used in carrying out the program so that each Office Head can understand how his personnel will be utilized. I also suggested that examples be served up of the hand process as in stock management and in Security indices and what the application of ADP does to improve the usefulness of these records. Further I asked [redacted] to have several of his officers give this presentation who can do so in "layman's" language and avoid the complicated terms of reference used in ADP technology. [redacted] will prepare an outline and present it at the staff meeting on Thursday.

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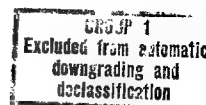
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* 3. Interagency Training Facility: Howard Osborn raised the question of his ability to operate the [redacted] training facility in view of his recent personnel cut. I advised that he had an increase coming in FY 1969 and since the facility will not be available until April he can accordingly begin recruiting against these FY 1969 slots for the facility. Mr. Osborn has such leeway and he will proceed.

*Extract to DD/L

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SECRETDIARY NOTESDD/S12 January 1968

1. Road Problems: I met with [REDACTED] today in 25X1A
reference to road access problems to the Headquarters site and concerning
the negotiations with Mr. Trowbridge whose property is located at the Virginia
end of Chain Bridge. The traffic flow problem at the north gate on the
Parkway has been completed and a proposal to use the Bureau of Public
Roads' access road off Route 193 with a connection to the West Parking Lot
has also been completed. It was agreed that we would first contact the ap-
propriate officer at the Bureau of Public Roads at Langley for his reaction
to these proposals before taking any other steps. I will call this official
and set a date for this discussion as soon as [REDACTED] determines the proper 25X1A
officer to be called. As regards the Trowbridge property, we must prepare
a letter to Mr. Fugate representing that action we have taken with Mr.
Trowbridge in endeavoring to obtain Mr. Fugate's approval to have Virginia
Highway engineers meet with Mr. Trowbridge and determine what the
possibilities are of relocating his driveway to create an additional lane at
the Virginia side of Chain Bridge. Mr. [REDACTED] reported that while Mr. 25X1A
Trowbridge was quite cooperative it was indicated he had no great enthusiasm
for this proposal and indicated that he was not prepared to spend any of his
money for this purpose. It was also indicated that the Virginia Highway
Department (Mr. Brett) also lacks enthusiasm so to get anything done we
will have to maintain some general pressures.

Progress on the entrance at Route 123 has been delayed, of course,
by bad weather and pressures of other priorities at the Virginia Department.
Mr. Brett advised that he still has to obtain the approval of his chief to
conduct the alterations at the 123 site that we have agreed on.

* * * * *

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downgrading and
declassification

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DIARY NOTES

DD/S

11 January 1968

1. Agency Organization Briefing: The Executive Director informed me today that I will be called upon to give the Agency organization briefing to a number of sessions of the Brookings Business Executives group. Presumably if I give it to this group I will be called upon to give it to other groups. I need to pick up the notes and data used by Colonel White so I can study these and put it together with the charts. I understand my first presentation is 26 January for the Brookings group.

2. Brookings Business Executives Group Briefings: The Director has decided that it will not be necessary for all the Deputies to be present at all ten sessions of the Brookings briefings. It was agreed that the chairing of the meetings will be shared by Admiral Taylor and Colonel White. I am to be present on those occasions when Admiral Taylor is present and Jack Smith will be present on those occasions with Colonel White. Also the Deputies will be staggered in the sense that there will be alternate representation by the Deputy Directors and the Assistant Deputies. Under this program relief will be provided for representation at these sessions.

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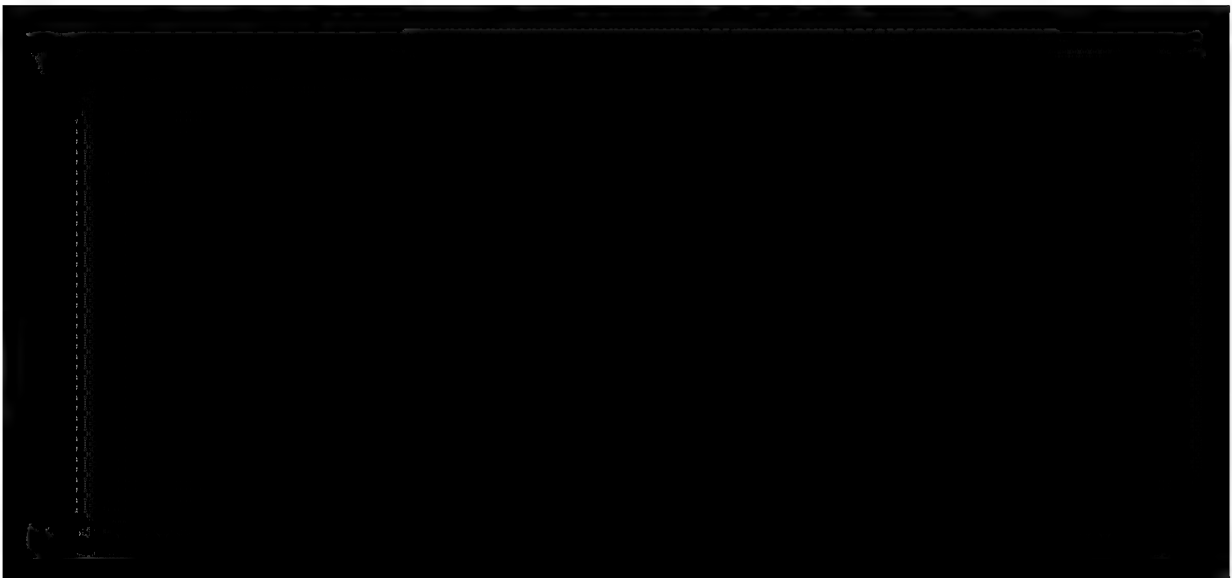
DIARY NOTES

DD/S

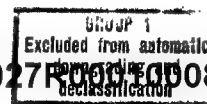
11 January 1968

1. DCI Private Dining Room: Today the Director stated he would encourage the use of his private dining room for luncheons and meetings by Agency personnel who desired to have a private luncheon and discussion. He advised he uses it on a limited basis only and asked each Deputy to pass the word of its availability for use.

2. Space Moves, Headquarters Building: The Executive Director asked for a briefing on the proposed space moves at Headquarters which was given today by Mr. [REDACTED] Chief, Logistics Services Division. The Executive Director had some questions that [REDACTED] could not answer as to the considerations involved in the moving of certain DD/P units. The Executive Director asked for a more comprehensive briefing. I explained that the substantive negotiations as to what units would or would not move had been conducted by [REDACTED] and the results made available to [REDACTED] and accordingly [REDACTED] was unable to specifically answer these questions. At the briefing to be arranged we will have both [REDACTED] present and I have asked that three charts be prepared for this briefing.



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that [REDACTED] become Chief of the Career Training Program, OTR, with the exception that he asked that each Directorate be queried on a highly confidential and informal basis whether [REDACTED] was acceptable for the CT program. If so [REDACTED] could be made Acting Chief until we are assured of his ability to handle the job. If not we would look for a substitute and also ask the other Directorates for any nominees that they might have.

RLB:ksd

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Wednesday **10** January

A.M.

P.M.

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10:30 Colonel White	2:45
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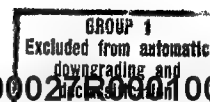
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10 January 1968

Medical Questions: I reminded Dr. Tietjen of the deadline for the medical questions for discussion purposes with each Deputy. It was agreed that such questions would be available on 16 January and we are setting up a meeting with the Executive Director to discuss these questions. Dr. Tietjen is having some difficulty in getting these questions from his staff and they apparently have been delaying this to the degree possible.

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DIARY NOTES

DD/S

10 January 1968

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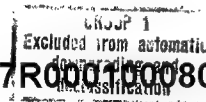
1. Smog Study: Reference is made to the 10 January 1968 article in The Washington Post wherein Congressman Taft cites the Agency, among others, as being one of the principal offenders in producing smog in the Washington area. I called [REDACTED] and asked that he confer with Mr. [REDACTED], building manager, to consider what action could be taken to reduce the smog output by our power plant. I also noted in the article the Clean Air Act passed in 1963 and a subsequent Executive Order calling upon agencies to prevent and control air pollution. I asked that these two be pulled up to determine our responsibilities under these directive authorities.

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2. Personnel Matters: Colonel White gave me five separate personnel matters in which action has to be taken. I called a meeting of Mr. Echols, Mr. [REDACTED] and Mr. Coffey to discuss these actions and agree as to how they will be carried out. A separate memorandum will be dictated covering the individual actions.

RLB:ksd

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City Life

- 10 Jan. 68

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U.S. Rapped for Smog Laxity

Rep. Robert Taft Jr. (R-Ohio) accused the Johnson Administration yesterday of ignoring the will of Congress by permitting Federal installations here to remain a major source of air pollution.

Taft's criticism, contained in a statement released yesterday by the Republican National Committee, was by way of a followup to similar charges voiced last July by the GOP leadership in a report on air pollution.

Taft recalled that Congress passed the Clean Air Act in 1963, requiring all Federal agencies to help prevent and control air pollution generated by their own physical plants.

"After a delay of three years," Taft said, "President Johnson issued an executive order instructing Federal agencies to comply . . . but it is apparent that no serious attempt has been made to enforce this order."

The Ohioan cited Public Health Service figures showing that 41 per cent of the major pollution sources in the Washington area are Federal or D.C. government buildings. He listed among the prime offenders the National Institutes of Health, the Bureau of Standards, the Pentagon and the Central Intelligence Agency.

New Benefits Office

The Social Security Administration will open its second branch office here next Monday at 2826 Ala-

bama ave. se. District Social Security manager William B. Spates said a third branch is planned. The local headquarters office, now at 414 11th st. nw., also will relocate next Monday at 1325 K st. nw.,

Chalk Plans Daily

D.C. Transit System President O. Roy Chalk said yesterday he hopes to turn his weekly Examiner into a daily newspaper "sometime this year." It will be a gradual switch, he said, with a twice-weekly schedule set to begin very soon. The Daily Examiner, he said, will be printed at several locations and distributed in New York, Philadelphia, Baltimore and Washington as an afternoon paper.

Chalk also publishes New York's El Diario-La Prensa, the country's largest Spanish-language daily. He started the Examiner in Washington last September and

claims for it a 200,000 weekly circulation. It is free on D.C. Transit buses and sells for 15 cents on news stands. From staff reports and news dispatches

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3000	106.71
4000	141.33
5000	175.85
6000	210.46

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C.S.I. BLDG., FALLS CHURCH, VA.

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DIARY NOTES

DD/S

10 January 1968

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1. Property: The Executive Director raised the question as to where we stood with respect to negotiations with [REDACTED]. He also asked whether the last letter from [REDACTED] had been answered. I checked with [REDACTED] who will have a report for me on Friday. Messrs. [REDACTED] visited [REDACTED] yesterday and will contact [REDACTED] today or tomorrow.

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2. Current Career Trainee Class: Colonel White advised that it had been reported to him that there are several students in the current CT class who are over 40 years of age. I stated that I doubted this but would check. I have been advised that the oldest man in the class is 35 years old. I will receive a limited profile on the class this afternoon and forward it to the Executive Director.

RLB:ksd

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downgrading and
declassification

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DIARY NOTES

DD/S

9 January 1968

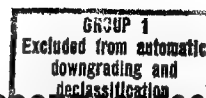
General Donovan Files: Today Walter Pforzheimer called to advise that an agreement had been reached for access to the "Donovan" files which are maintained at the [REDACTED] Records Center. Mr. [REDACTED] are to review these papers but they will be screened by Mr. [REDACTED]. A paper is being prepared by Mr. Pforzheimer which will give adequate guidelines as to how this is to be conducted. [REDACTED] is to make the files available under certain terms of reference but they will have nothing to do with the determination of the substance of the files that may be used as this is Mr. Pforzheimer's responsibility.

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Sat. - Sun. **6-7** January

A.M. Saturday Duty - P.M.

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Monday

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January

A.M. HOLIDAY

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Tuesday

2

January

A.M.

P.M.

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10:00	2:15
10:15	2:30 [REDACTED] 25X1A
10:30 DD/S Staff	2:45
10:45	3:00
11:00	3:15
11:15 Fuchs	3:30
11:30 Staff	3:45
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12:15	4:30 John Clarke
12:30	4:45
12:45	5:00

MEMORANDA

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Thursday

4

January

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P.M.

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OC/Engineering Staff Briefing

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Leave for the day

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5:00

MEMORANDA

SL - Mr. Echols, (1/2 day)

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